

**COUNCIL ON AGING MEETING
MONDAY, SEPTEMBER 12, 2011 – 10:00 A.M.
VETERANS MEMORIAL BUILDING
GYMNASIUM**

- SALUTE THE FLAG

- OLD BUSINESS
 - Town Administrator will review updated “Social Trips Van Policy”
 - Review “Social Trips” calendar to coincide with Town’s Fiscal Year budget (Changed from calendar year January 1 – December 30 to Fiscal Year July 1 – June 30)
 - Town Administrator’s Update on the move from VMS to Town Hall
 - Review and vote on COA Mission Statement
 - Discuss equipment donations to the COA and COA equipment rental
 - Discuss the two COA Gift Accounts

- NEW BUSINESS
 - Discuss and vote to have the COA budget pay the transportation cost to have lunch at other COA meal sites.
 - Update on job descriptions to include new COA reporting structure

- APPROVAL OF AUGUST 9, 2011 COA MINUTES

- OTHER MATTERS

- ANNOUNCEMENTS
 - Louise Reid Book Sale: September 25, 2011 to September 30, 2011 from 9 a.m. to 5 p.m. at VMS.
 - Sign-up sheet for lunch with Westminster COA on September 30, 2011.
 - The Westminster COA is having a breakfast on October 7, 2011 at 8 a.m. (Scrambled eggs, sausage, English muffins, juice) Any interest?
 - Flu Clinic at Town Hall (Lower Level Conference Room) on October 11, 2011 from 11 a.m. to 1 p.m.

- ADJOURNMENT